

**GREATER GLENS FALLS LOCAL DEVELOPMENT CORPORATION
MEETING MINUTES**

A special meeting of the Greater Glens Falls Local Development Corporation was held on Thursday, August 16, 2018 in the Mayor's Conference Room, 42 Ridge Street, Glens Falls, New York 12801.

Members Present: Judith Calogero; Mayor Daniel Hall; Maury Thompson; Todd Feigenbaum; Lois Robinson; Mary Gooden

Members Absent: Jane Reid

Also Present: Edward Bartholomew, CEO

Mayor Hall opened the meeting and determined there was a quorum present.

Mayor Hall stated that the first item on the agenda is the consideration of the Payment of Bills. The following bills were presented at the meeting to reaffirm the payment of authorized prepaid bills:

- | | | |
|----|--------------------------------|-------------------|
| i. | National Grid
36 Elm Street | \$46.31 (prepaid) |
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RESOLUTION NO. 53-2018

On the motion of Todd Feigenbaum, seconded by Lois Robinson, all voting affirmatively, the payment of the above bill was approved.

As discussed at the July meeting, CEO Bartholomew explained that MWBE compliance is required for the DRI funds for Downtown Revitalization Fund and Arts District. CEO Bartholomew has received proposals from certified MWBEs for administrative services and architectural services.

RESOLUTION NO. 54-2018

On the motion of Lois Robinson, seconded by Judy Calogero, all voting affirmatively, the GGFLDC approves of the proposal from (1) Flately Read, LLC dated July 17, 2018 at an hourly rate of \$75/hour for Administrative Services in connection with the DRI Downtown Revitalization (Not for Profits. Façade, Retail/Small Business) and authorizes the submission for NYS HCR for review and approval and further authorizes the CEO to execute any and all documents necessary to effectuate this resolution and (2) JMZ Architects and Planners, P.C. dated August 13, 2018 at hour rates as set forth in said proposal for Architectural Services in connection with the DRI Downtown Revitalization (Not for Profits. Façade, Retail/Small Business) and authorizes the submission for NYS HCR for review and approval and further authorizes the CEO to execute any and all documents necessary to effectuate this resolution.

CEO Bartholomew states that he is waiting on additional information concerning MWBE compliance with environmental services.

There being no further business. Mayor Hall noted that the next meeting will be held on September 11, 2018 at 7:30am. Mayor Hall sought a motion to adjourn the meeting.

RESOLUTION NO. 55-2018:

On the motion of Mary Gooden, seconded by Lois Robinson, all voting affirmatively it was

Resolved that the Greater Glens Falls Local Development Corporation hereby adjourns the August 16, 2018 special meeting.

**Glens Falls Local Development Corporation
Thursday September 13, 2018
Schedule A Bills Attachment**

Local Development Corporation Prepaid Bills for Reaffirmation

No bills for reaffirmation.

Local Development Corporation Bills to Be Paid

Adirondack Technical Solutions	\$218.75
-Outlook connectivity issues 2/2018	
FitzGerald Morris Baker Firth	
-Services 7/18-7/31/2018	\$448.00
-Services 8/9-8/20/2018	\$384.00
McCarthy and Conlon, LLP	
-CFO Report February 2018	\$450.00
-CFO Report July 2018	\$450.00
-CFO Report August 2018	\$450.00
-Quarterly compliance reports	
March 31, 2018	\$200.00
June 30, 2018	\$200.00
September 30, 2018	\$200.00
The Post-Star	\$34.70
-8/16/2018 Special Meeting Ad	
Warren County EDC	\$1,875.00
-Third drawdown per 2018 contract	
Bill Pay Total:	\$4,910.45

Local Development Corporation Business Incubator Paid Bills for Reaffirmation

No bills for reaffirmation.

Local Development Corporation Business Incubator Bills to be Paid

Glens Falls Local Development Corp	\$750.00
-Administrative Fee	

Bill Pay Total: \$750.00

Warren Street BOA Bills to be Paid from non-LDC NYSDOS funds

The LA Group

-Professional services rendered as of 7/27/2018 \$14,447.73

Bill Pay Total: \$14,447.73

LDC Neighborhood Façade Program

Glens Falls Local Development Corp \$7,500.00
-Administration fee

Bill Pay Total: \$7,500.00