

**GREATER GLENS FALLS LOCAL DEVELOPMENT CORPORATION  
MEETING MINUTES**

The regular meeting of the Greater Glens Falls Local Development Corporation was held on Thursday, January 11, 2018 in the Mayor’s Conference Room, 42 Ridge Street, Glens Falls, New York 12801.

Members Present: Judith Calogero; Mayor Daniel Hall; Mary Gooden; Maury Thompson; Todd Feigenbaum

Members Absent: Lois Robinson

Also Present: Edward Bartholomew, CEO; Attorney Kara Lais; Michael Goot, The Post Star

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Acting Chair Judy Calogero opened the meeting and determined there was a quorum present.

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Acting Chair Judy Calogero began the meeting by thanking Jack Diamond for all of his years of service to the LDC Board and his commitment to the City. She next noted that the LDC received a resignation letter from Roy Thomas. She thanked Mr. Thomas for his many years of service to the Board and accepted his resignation.

Ms. Calogero stated that the next item on the agenda is the approving of the minutes from the December 7, 2017 meeting.

**RESOLUTION NO. 1-2018**

On the motion of Dan Hall, seconded by Mary Gooden and, all voting affirmatively, the minutes of the December 7, 2017 regular meeting were approved.

The next item on the agenda is the consideration of the Payment of Bills. The following bills were presented at the meeting for payment.

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|------|--|------------|
| i.   | National Grid (from incubator account)                                       | \$141.19   |
| ii.  | NYS DEC SDES Permit Tech Meadows   | \$110.00   |
| iii. | Post Star (Restore NY Public Hearing)  | \$35.18    |
| iv.  | EDC (Service Contract- 4 <sup>th</sup> Installment)                          | \$1,875.00 |
| v.   | FitzGerald Morris Baker Firth PC   | \$1,712.00 |
|      | (\$1,200.00 received from Hank’s Quality Flooring for attorney closing cost) |            |
| vi.  | Travelers Insurance (COOL Insuring agent)                                    | \$128.00   |

**RESOLUTION NO. 2-2018**

On the motion of Judy Calogero, seconded by Mary Gooden, all voting affirmatively, the payment of the above bills were approved.

The next item on the agenda is the Report of the CFO. CEO Bartholomew noted that Mr. McCarthy will be sending the report out later this afternoon.

The next item on the agenda is the Report of the CEO. CEO Bartholomew noted that he would provide his report at the end of the meeting.

The next item on the agenda was the consideration of resolutions.

#### RESOLUTION NO. 3-2018

On the motion of Judy Calogero, seconded by Todd Feigenbaum and, all voting affirmatively, Daniel L. Hall was duly designated as Chair of the LDC.

#### RESOLUTION NO. 4-2018

On the motion of Mary Gooden, seconded by Judy Calogero and, all voting affirmatively, the following actions were duly approved:

- i. Approval of the addition of Daniel L. Hall as signatory to all LDC bank accounts at Glens Falls National Bank & Trust Company and remove John A. Diamond as signatory on said accounts;
- ii. Approval of a shared services agreement with the Glens Falls Civic Development Corporation and the Glens Falls Industrial Development Agency and authorize Chairman Hall to execute any necessary documentation to effectuate this resolution;
- iii. Approval of the establishment of a Glens Falls Local Development Corporation Personnel Account at Glens Falls National Bank & Trust Company;
- iv. Approval to make a payment in the amount of \$5,700.00 pursuant to the shared services agreement to the GGFLDC Payroll Account at Glens Falls National Bank & Trust Company;
- v. Approval to make payment to the EDC Warren County pursuant to an annual service agreement in the amount of \$7,500.00 to be made in four equal installments on April 1, 2018, July 1, 2018, September 1, 2018 and December 1, 2018 and to authorize Chairman Hall to execute any necessary documentation to effectuate this resolution;
- vi. Approval of the designation of the LA Group as qualified under RFQ process for certain SEQRA, environmental, technical and administrative services for DRI projects and to further authorize the LDC to enter into negotiations with the IDA and the City for pricing and proposed contract terms;
- vii. Approval of the recommendation to NYS DRI regarding a minor budgetary adjustment for additional funding as requested by SUNY Adirondack (\$100,000.00) for the SUNY Culinary Downtown Project to be allocated by transferring funding from two project budgets of \$50,000 each within the DRI;
- viii. Approval of the designation of the LA Group as being qualified for administrative and technical working under two state grants- Brownfield Opportunity Area (BOA) Step 1 Warren Street and BOA Step 2 South Street and to further

authorize the LDC to enter into negotiations for pricing and proposed contract terms.

Chairman Hall asked CEO Bartholomew for his report. CEO Bartholomew discussed the status of the DRI and explained that this year will be a transitional year that will see the move from planning to the commencement of projects. He noted that he hopes to hear back by April on the status of the Restore NY application for the South Street improvements. He explained that DRI is a reimbursement grant so he is working with the City concerning its authorization to borrow funds and to prepare technical RFQs. He stated that the retail/business competition has been approved by the State and that the LDC will be responsible for the review of the applications. He said that Round 8 of the CFA will be due this summer and he will be working with the private sector on the applications.

There being no further business. Chairman Hall noted that the next meeting will be held on February 8, 2018 at 7:30am. Chairman Hall called for a motion to adjourn the meeting.

RESOLUTION NO. 5-2018:

On the motion of Todd Feigenbaum, seconded by Judy Calogero, all voting affirmatively it was

Resolved that the Greater Glens Falls Local Development Corporation hereby adjourns the January 11, 2018 regular meeting.