

**ANNUAL MEETING OF LDC MEMBERS
GREATER FLENS FALLS LOCAL DEVELOPMENT CORPORATION
AGENDA**

Thursday March 8, 2018

WELCOME CHAIR HALL

Annual Meeting of Members Welcome Mayor Dan Hall

I. Upon recommendation of Nominating Committees – Appointing of officers and officials

LDC: Chair, Mayor Hall; Vice-Chair, Todd Feigenbaum

Treasurer: Lois Robinson; Secretary, Judy Calogero

Officials: CEO, Ed Bartholomew; CFO, Michael McCarthy; Counsel, Kara Lais

Appointment of Committees and Chair of:

NOMINATING – Chair, Dan Hall; Lois Robinson, Jane Reid

AUDIT – Chair, Judy Calogero; Dan Hall, Lois Robinson, Michael McCarthy

GOVERNANCE – Chair, Todd Feigenbaum, Jane Reid, Judy Calogero

II. Governance Committee: The Governance Committee of the LDC reported that it had reviewed the following policies and procedures and found them to be acceptable and recommended their affirmative approval with no changes for 2018:

a. LDC Policies and Procedures

1. Bylaws
2. Authority Mission Statement and Performance Measurements
3. Organizational Chart
4. Financial Disclosure Chart
5. Form of Orientation Letter
6. Audit Committee Charter
7. Governance Committee Charter
8. Procurement Policy
9. Investment Policy
10. Code of Ethics
11. Compensation, Reimbursement, & Attendance Policy
12. Conflicts of Interest Policy
13. Code of Ethics
14. Whistleblower Policy
15. Travel Policy
16. Discretionary Funds Policy

17. Disposition of Real Property Guidelines
18. Statement re: Lobbying
19. Statement re: Bonuses
20. FOIL Policy
21. Records Retention Policy
22. Accounting Resolution
23. Certificate of Independence of Members
24. Tax & Users Fee Policy
25. Confidential Evaluation of Board Performance Forms
26. Acknowledgement of Fiduciary Duties and Responsibilities

III. Upon recommendation of Audit Committee approval of the Audit Report 2017 performed by Whittemore, Downen and Ricciardelli

Adjourn